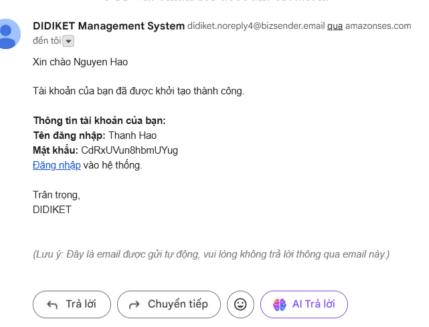
DIDIKET ELECTRONIC TRADING PLATFORM REGULATIONS

Process for Sellers

<u>Step 1</u>: Event organizers must register to become sellers on the DiDiket ETP by following the registration process below:

- The event organizer provides their name, email, and phone number to receive an OTP via email for account creation.



- After completing the login process as described, the event organizer must provide event information to DiDiket.

Step 2: Provide the requested information, including:

Event Information

- Banner: Optimal size is 1560x600px (not exceeding 1MB); the organizer must upload an image matching these dimensions.
- Add the event logo or the organizer's logo.
- Enter the "Event Information" description (purpose/main content, activities during the event, etc.).
- Provide the "Logo", "Name", and a "Description" of the organization.

Event Time & Ticket Types

- Provide the event time:

For example: (From 30/10/2024 - 06:00 AM), (To 30/10/2024 - 10:00 PM).

Provide ticket information:

- "Ticket Type Name" (e.g., VIP, Premium, Standard...), "Ticket Price", and "Total Quantity of Tickets" per order. For events with multiple ticket tiers, additional ticket types can be created accordingly.
- Specify "Start Date for Ticket Sales" and "End Date for Ticket Sales" as desired. For events requiring logistical preparation (materials, personnel, facilities, etc.), the organizer should end ticket sales 1–2 days before the event date.
- Add Ticket Description" (optional) to include details about seating arrangements, benefits (e.g., free drinks, snacks, etc.).
- "Event Discount Code" (if available).

- Payment Information:

• DiDiket will process payments as per the terms specified in the signed Service Agreement.

- View the sales statistics for the event tickets:

Event organizers can access the Report - Statistics section to view a summary of ticket sales for the event.

